

# EXECUTIVE BOARD

## A G E N D A

**Date: Monday 9 May 2005 at 9.15 am**

**Venue: Old Library Room, Town Hall**

### **Membership as at 8 March 2005**

Alex Hollingsworth (Leader)

Bill Baker (Deputy Leader)

Susan Brown

Maureen Christian

Mary Clarkson

Dan Paskins

John Tanner

Ed Turner

Alan Armitage

Sushila Dhall

### **Portfolio**

Financial Stability and Asset  
Management

Corporate Governance and  
Procurement

Crime and Community Safety

Culture, Events and Tourism

Local Environment (including  
Development Control)

Social Inclusion

Performance and Service Quality

Strategic Planning, Housing and  
Economic Development

Without Portfolio

Without Portfolio

### *Staff Contacts:*

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The quorum of the Executive Board is three members. No substitutes are permitted.

## **Declaring Interests**

### **What interests do I need to declare in a meeting?**

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

### **What is a personal interest?**

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

### **What do I need to do if I have a personal interest in a matter?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **Can I stay in a meeting if I have a personal interest?**

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

### **What is a prejudicial interest?**

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

### **What is not a prejudicial interest?**

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

**PART I**  
**PUBLIC BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

**3. PUBLIC QUESTIONS**

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

**3A. WRITTEN RESPONSE TO PUBLIC QUESTIONS**

The written response to 23 questions asked by Mr Feeney at the Executive Board meeting on 7 February 2005 is circulated for information.

**4. SCRUTINY RECOMMENDATIONS AND REPORTS**

Reports and recommendations of Scrutiny Committees

**5. PROVISIONAL OUTTURN AND CARRYFORWARDS**

Report (attached) of the Strategic Director, Finance and Corporate Services

**6. AUDIT AND INSPECTION PLAN**

Report (attached) of the Strategic Director, Finance and Corporate Services

**7. PARKING TARIFFS VARIATION**

Report (attached) of the Transport and Parking Business Manager

**8. HOUSING STRATEGY 2005-2008 - CONSULTATION DRAFT**

Report (attached) of the Strategy and Review Business Manager  
*(NOTE: The Appendix to this report – the consultation draft strategy - has been circulated to members separately because of its size. Copies are available from the Committee Secretary on request.)*

**9. OXFORD LOCAL PLAN 2006-2011: PROPOSED MODIFICATIONS**

Report (attached) of the Planning Services Business Manager  
*(NOTE: The Appendices to this report have been circulated to members separately because of their size. Copies are available from the Committee Secretary on request.)*

**10. CONSULTING ON A SMOKING BAN IN PUBLIC PLACES**

Report (attached) of the Environmental Health Business Manager

**11. ARTS STRATEGIC PLAN - ADOPTION**

Report (attached) of the Leisure and Parks Business Manager

**12. STRATEGIC FRAMEWORK FOR LEISURE - CONSULTATION PROCESS**

Report of the Leisure and Parks Business Manager  
*(NOTE: This item was not ready at the time of printing the main agenda due to paternity leave and it will be circulated as a separate document.)*

**13. COUNTY SPORTS PARTNERSHIP HOSTING ARRANGEMENT**

Report (attached) of the Leisure and Parks Business Manager

**14. ASSET MANAGEMENT PLAN 2004/05**

Report (attached) of the Financial and Asset Management Business Manager

**15. HORSPATH ROAD – PROPOSED CENTRE OF EXCELLENCE**

Report (attached) of the Financial and Asset Management Business Manager

**16. AREA COMMITTEE RECOMMENDATIONS**

Recommendations (attached) arising from meetings of Area Committees

**17. PORTFOLIO HOLDER QUESTIONS**

There are no such questions for the Board to consider

**18. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL**

There are no such decisions for the Board to consider.

**19. FUTURE BUSINESS**

List (attached) of future agenda items contained in the Forward Plan, published on 15 April 2005, compiled by the Interim Legal and Democratic Services Business Manager

**20. MINUTES**

Meeting of the Board held on 4 April 2005 (attached)

**21. MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act.

## **PART II**

### **MATTERS EXEMPT FROM PUBLICATION**

**C1. UNIT 16 COVERED MARKET – CHANGE OF USE**

Report (attached) of the Financial and Asset Management Business Manager  
(Exempt – details of lease arrangements under negotiation)

**C2. ELSFIELD WAY – FORMER DRILL HALL PREMISES**

Report (attached) of the Financial and Asset Management Business Manager  
(Exempt – details of disposal terms under negotiation)

**C3. ST GEORGE’S MANSIONS, GEORGE STREET**

Report (attached) of the Financial and Asset Management Business Manager  
(Exempt – details of lease terms under negotiation)

**C4. MANZIL WAY GARDENS – 205 COWLEY ROAD**

Report (attached) of the Financial and Asset Management Business Manager  
(Exempt – details of disposal terms under negotiation)